



# 4C Gender Equality Add-On Online Training

General Description and Agenda



## Content

### Day I:

Gender equality and importance of addressing inequalities in coffee production.  
Introduction to 4C Gender Equality (GE) Add-On and GE requirements  
Gender-sensitive auditing method  
Requirements for certification bodies

### Day II:

How to conduct a GE risk assessment  
How to prepare an Improvement Plan (IP\_GE)  
Certification steps to adopt 4C GE Add-On  
Claims and communication to buyers and consumers



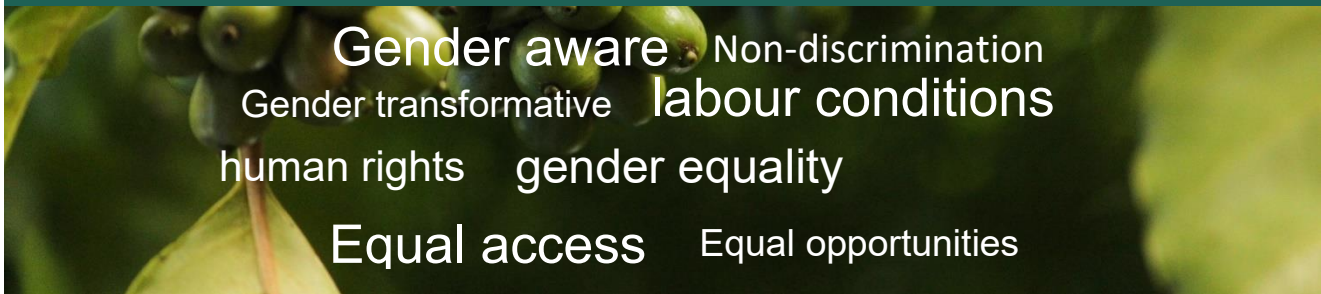


## 4C Online Training

**4C IS A GLOBAL LEADING COFFEE CERTIFICATION SCHEME** which applies strict requirements on economic, social and environmental conditions for coffee production and processing, aiming to establish sustainable, trustworthy and fair coffee supply chains.

This training offers an overview of the importance of achieving gender equality in agriculture production and specifically in coffee production.

The training aims to build capacity for 4C System users, clients, certification bodies and partners to implement the new GE Add-On, contributing to strengthening gender equality and empowering women in coffee production.



### Benefits at a glance



Understand gender issues and how to **identify inequalities**



Understand the **4C GE requirements** and learn how to prepare a **GE Improvement Plan**



Understand the **certification process** to implement the GE Add-On on the ground



Strengthen **gender equality and empower women** by assessing and addressing inequalities



Find out how to make use of **logos claims** and proper communication on Gender Equality



## 4C Online Training



### TRAINING DAYS

#### Day I

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How to conduct a GE risk assessment  
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4C Online Training

# AGENDA

Language: English (Vietnamese on request)

**Gender equality and importance of addressing inequalities in coffee production.**

**Introduction to 4C Gender Equality (GE) Add-On and GE requirements  
Gender-sensitive auditing method  
Requirements for certification bodies**

**Day I, 13 June**

<b>Time (Berlin time)</b>	<b>Topic</b>
09:00 – 09:10	Welcome and Introduction to the training
09:10 – 09:35	Why is it Important to Address Gender Inequality?
09:35 – 09:45	Exercise 1
09:45 – 10:00	The 4C Gender Equality (GE) Add-On
10:00 – 10:30	4C Gender Equality Requirements – Environmental and Social Dimension
10:30 – 10:45	Exercise 2
10:45 – 11:00	Coffee break ☕
11:00 – 11:15	Gender-sensitive auditing method and requirements for certification bodies
11.15 – 11:45	Exercise 3 (group work)
11:45 – 12:00	Day Closing and Feedback


Day II 



## 4C Online Training

How to conduct a GE risk assessment  
How to prepare an Improvement Plan to address gender inequalities  
Certification steps to adopt 4C GE Add-On  
Claims and communication to buyers and consumers  
Requirements for certification bodies

**Day II, June 14**

<b>Time (Berlin time)</b>	<b>Topic</b>
09:00 – 09:10	Welcome and Introduction to Day 2
09:10 – 10:00	4C Risk Assessment Procedure and Sampling
10:00 – 10:30	Exercise
10:30 – 10:45	Coffee break 
10:45 – 11:15	How to Get the 4C GE Add-On? Certification steps and Improvement Plan for GE
11:15 – 11:25	Claims and Communications
11:25 – 11:45	Q&A Session
11:45 – 12:00	Final Closing and Feedback